

REQUEST FOR TRANSFERS OF APPROPRIATION

To: Brookneal Town Council

Date: February 9, 2021

The following **Appropriation Transfers** are requested for **FY2021**:

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Streets-Workers Comp.---01-4102-2011	\$ 26.00	\$ 1,026.00	\$ 0.00
<u>Category---Revenue</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—01-8102-7010	\$ 26.00	\$ 98,179.40	\$ 98,179.40

To cover the cost of the difference of streets worker's compensation per the W/C audit for FY20

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
General Prop.—Rep. & Maint.—01-4302-5407	\$ 2,000.00	\$ 9,500.00	\$ 360.37
<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—01-8102-7010	\$ 2,000.00	\$ 96,179.40	\$ 96,179.40

To cover the costs of new lighting fixtures for the Town Hall and repairs to lighting in the police department.

Respectfully requested by:

Treasurer

Date

Upon motion by Richard Adams, seconded by Joseph David, and unanimously carried, the Council approved the following transfers of appropriation which are to cover the bonuses for employees from the CARES act funding; A motion was made by Joseph David, seconded by Cynthia Johnson, and unanimously carried to amend the above motion adopting the CARES act

funding proposal which allocated \$42,000 to employee bonuses; the total of this actually came to \$44,796.87 which is outlined below.

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<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Town Manager Salary—01-1201-1001	\$ 3,945.61	\$60,102.61	\$21,458.87
Town Manager SS/Med—01-1201-2001	\$ 301.84	\$ 4,597.84	\$ 1,858.65

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—0-8102-7010	\$ 4,247.45	\$93,957.95	\$93,957.95
FYI---Federal and State Withholdings	Total \$643.77		

To cover Town Manager bonus from the CARES Act.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Clerk/Treasurer Salary—01-1202-1001	\$ 3,952.71	\$42,254.71	\$14,303.61
Clerk/Treasurer SS/Med—01-1202-2001	\$ 302.38	\$ 3,324.38	\$ 1,532.77

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—0-8102-7010	\$ 4,255.09	\$88,702.86	\$88,702.86
FYI—Federal and State Withholdings	Total \$650.33		

To cover Clerk/Treasurer bonus from the CARES Act.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Receptionist Salary---01-1203-1001	\$ 1,082.84	\$4,505.84	\$ 1,241.19
Receptionist SS/Med—01-1203-2001	\$ 82.84	\$ 344.84	\$ 95.10

<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—01-8102-7010	\$ 1,165.68	\$87,537.18	\$ 87,537.18

To cover Receptionist bonus from the CARES Act.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Police--Salaries—01-3101-1001	\$ 7,905.41	\$128,026.41	\$ 66,126.90
Police--SS/Med—01-3101-2001	\$ 604.76	\$ 10,099.76	\$ 6,054.12
<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—0-8102-7010	\$ 8,510.17	\$79,027.01	\$79,027.01
FYI---Federal and State Withholdings	Total \$ 1,300.65		

To cover Police Department bonus from the CARES Act.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Public Works Salary---01-4101-1001	\$ 4,340.27	\$46,789.27	\$15,950.40
Public Works SS/Med—01-4101-2001	\$ 332.03	\$ 3,885.03	\$ 1,501.11
<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—01-8102-7010	\$ 4,672.30	\$74,354.71	\$74,354.71
FYI—Federal and State Withholdings	Total \$ 1,008.24		

To cover Public Works department bonus from the CARES Act.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Streets Salary---01-4102-1001	\$ 4,273.42	\$28,368.42	\$ 8,929.71
Streets SS/Med—01-4102-2001	\$ 326.91	\$ 3,885.03	\$ 840.69
<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Contingency Fund—01-8102-7010	\$ 4,600.33	\$69,754.38	\$ 69,754.38
FYI---Federal and State Withholdings	Total \$ 946.51		

To cover Streets department bonus from the CARES Act.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
Sanitation--Salary---01-4203-1001	\$ 4,321.48	\$31,944.48	\$ 12,292.41
Sanitation--SS/Med—01-4102-2001	\$ 330.59	\$ 2,443.59	\$ 940.19
<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>

Contingency Fund—01-8102-7010	\$ 4,652.07	\$65,102.31	\$ 65,102.31
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FYI---Federal and State Withholdings	Total \$ 990.89		
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To cover Sanitation department bonus from the CARES Act.

<u>Category—Revenue</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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Other-Categorical Aid—01-2403-0300	\$12,694.14	\$143,005.86	\$ 143,005.86
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<u>Category—Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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Contingency Fund—01-8102-7010	\$12,694.14	\$ 52,408.17	\$ 52,408.17
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<u>Category—Revenue</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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Other Aid---02-1800-0000	\$12,694.14	\$ 12,694.14	\$ 0.00
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<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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Contingency Fund—02-2401-7010	\$12,694.14	\$ 12,694.14	\$ 39,940.14
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To move enough funds from the general fund to the water and sewer fund to allocate for bonuses in the water and sewer fund.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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Filter Plant--Salaries--02-2101-1001	\$ 3,818.10	\$ 71,789.10	\$ 25,554.96
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Filter Plant---SS/Med—02-2101-2001	\$ 292.08	\$ 6,180.08	\$ 2,762.47
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<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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Contingency Fund—02-2401-7010	\$ 4,110.18	\$ 35,829.96	\$ 35,829.96
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FYI---Federal and State Withholdings	Total \$ 526.02		
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To cover Filter Plant bonus from the CARES Act.

<u>Category---Expense</u>	<u>INCREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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W&S--Salaries--02-2301-1001	\$ 7,973.96	\$ 67,624.96	\$ 23,847.98
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W&S---SS/Med—02-2301-2001	\$ 609.64	\$ 5,402.64	\$ 2,577.80
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<u>Category---Expense</u>	<u>DECREASE</u>	<u>New Total</u>	<u>Balance in Account</u>
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Contingency Fund—02-2401-7010	\$ 8,583.60	\$27,246.36	\$ 27,246.36
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FYI---Federal and State Withholdings	Total \$ 1,363.96		
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To cover W&S department bonus from the CARES Act.

Respectfully requested by:

Treasurer

Date